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Foreword

The Government's Planning and Compulsory Purchase Act has resulted in major changes to the way the planning policy system operates. It will see the replacement of the old system of *Structure Plans*, *Local Plans* and *Supplementary Planning Guidance* with a new system of *Local Development Documents*.

Through the new system, we hope to fully engage with our community, to enable greater participation and involvement in shaping the future of Bromsgrove District. As part of this process, this Local Development Scheme (LDS) has been produced, which represents a public statement of the local planning authority's programme for the next three years.

This *Local Development Scheme* explains:

- The new documents the Council intends to produce
- The subject matter and geographical area for each of the documents
- The timetable for the preparation and the revisions of each document.

If you would like to make any comments about this document please feel free to do so. We would welcome your input and views. Please forward any comments to *Planning Policy* at the address on the back cover of this document.

Cllr Jill Dyer
Portfolio Holder for Planning

1. Introduction

The new Planning and Compulsory Purchase Act, which came into force in September 2004, requires Bromsgrove District Council to prepare a Local Development Framework. This will comprise a 'portfolio' of documents called Local Development Documents (LDDs). Some of these will be Development Plan Documents (DPDs) and subject to independent examination. Others will be classed as Supplementary Planning Documents (SPDs). These will have not full development plan status but will still be subject to full public consultation. Together these documents combined with the Statement of Community Involvement (SCI) and Annual Monitoring Report (AMR) will form the Bromsgrove LDF. The Bromsgrove LDF will be presented in a 'loose-leaf' folder format that can be easily updated.

The LDF will take on board the land use responsibilities of the Worcestershire County Structure Plan and Bromsgrove District Local Plan both of which will be superseded. The LDF in conjunction with the Regional Spatial Strategy will promote and guide the authority's vision and strategy for the district.

The Bromsgrove LDF will:

- *Ensure effective community participation in developing policies;*
- *Set out a clear strategic vision for their area;*
- *Have succinct text and policies;*
- *Cut out unnecessary or repetitive policies; and*
- *Provide greater local focus in policies.*

This document identifies and sets out a three year timetable for production of the Local Development Documents by January 2011

The Council signed on the 11th February 2005 an initial service level agreement with the Planning Inspectorate. The Local Development Scheme was then amended in October 2005 to include an Area Action Plan for Longbridge and to include new dates for consultation on the Preferred Options version of the Core Strategy and draft stages

of the first two Supplementary Planning Documents. The document was also amended in March 2007 although this version was never formally adopted due to the uncertainty created by the Regional Spatial Strategy revision (RSS) This version of the LDS is the fourth revision and now includes amended timetables for the production of development plan documents and also contains the addition of An Area Action Plan for Bromsgrove Town Centre.

Appendix 3 contains a Jargon Guide to help readers through this document and understand the key components of the new process.

2. Purpose of Scheme

The main purpose of this LDS is to inform the public of the documents that will make up the new local development framework and the timescales they can expect these documents to be prepared to. The programme set out in this LDS is a challenging one, which will necessitate complete commitment to it and appropriate resources throughout, not just from the District Council, but all the other organisations and bodies involved in it. The Bromsgrove Local Development Scheme has 5 key purposes, which are to:

- i. Provide a brief description of local development documents to be prepared, their content and geographic area to which they will relate.
- ii. Establish which local development documents will be development plan documents.
- iii. In the transitional period, state which policies and proposals of the existing local plan will be replaced by policies in the new local development documents, which will be saved and those to be deleted.
- iv. Provide an explanation of the relationship between local development documents, especially the core strategy and other local development documents.

- v. Set out the planned timetable for preparing each local development document including the key milestones to be achieved.

3. Structure of Local Development Framework

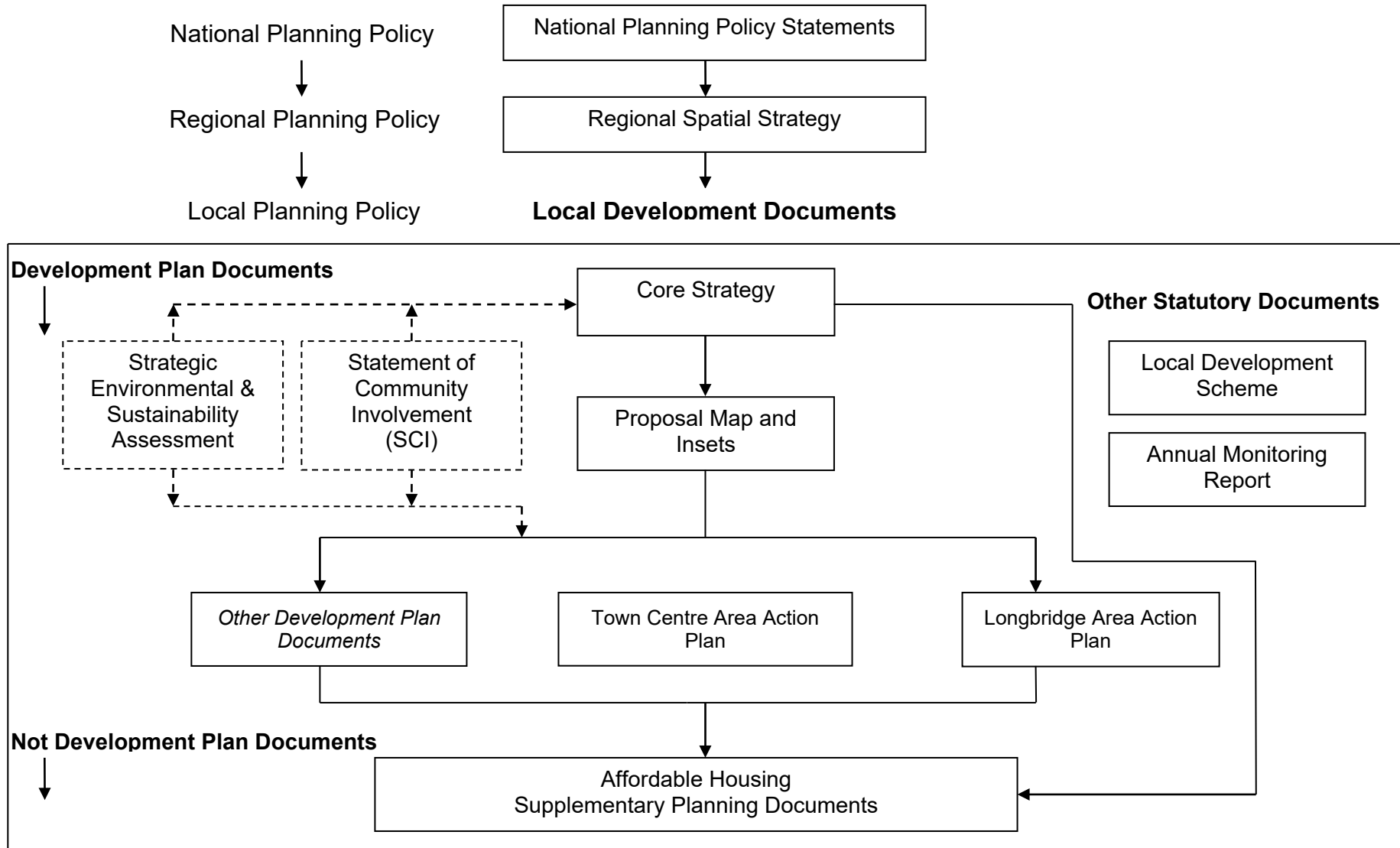
The Local Development Scheme is the first step in the production of a Local Development Framework for taking Bromsgrove forward. Many documents will be produced over the following years that will eventually replace the adopted Local Plan. The Local Authority's proposed timetable for doing this is contained in Section 8 of this Scheme.

The new 'parts' of the LDF will be called Local Development Documents (LDDs). Some Local Development Documents will be Development Plan Documents (DPDs) which will have a statutory status and be subject to independent public examination. Area Action Plans (AAPs) are also Development Plan Documents. The Local Authority are also required to produce other statutory documents, including a Statement of Community Involvement and an Annual Monitoring Report.

Other Local Development Documents that do not have development plan status can also be produced such as Supplementary Planning Documents (SPDs). These will not be the subject of a public inquiry but the local authority will still be required to undertake a full public consultation exercise to inform their content. These SPDs will not contain land use designations or site allocations but be documents that provide detailed supplementary guidance to an adopted development plan policy.

A principal feature of the planning system is the need to secure the early involvement of stakeholders, developers and landowners in the LDF production process. The Local Authority uses its Statement of Community Involvement (SCI) to explain to stakeholders and the community, how and when they will be involved in the preparation of the LDF. The SCI was adopted in September 2006 and sets out how the local community and other stakeholders will be involved in the preparation of subsequent local development documents. The Chain of Conformity diagram over the page shows how all the documents will fit together.

Figure 1 - Chain of Conformity – How the documents in the LDF fit together



4. Evidence Base and Links to other Strategies

It is vital that the policies and proposals set out in the Local Development Documents are based on a thorough understanding of the needs of Bromsgrove District. The Local Authority already maintains an up-to-date land use monitoring information base. Further evidence will need to be collected, including environmental information to inform the environmental assessment of Local Development Documents when undertaking a combined Strategic Environment Assessment (SEA) and Sustainability Appraisal (SA) of plans. The following reports comprise the some of the main parts of the evidence base on which the amended Local Development Scheme priorities were formulated;

Bromsgrove Sustainable Community Strategy 2007-2010

The Sustainable Community Strategy for Worcestershire (Draft)

Bromsgrove District Council LDF Sustainability Appraisal (updated Dec 07)

Annual Monitoring Report (December 2007)

Housing Land Availability Study (April 2007)

Employment Land Availability Study (April 2007)

Housing Capacity Study (September 2004)

Bromsgrove Town Centre Study (April 2004)

South Housing Market Area Needs Assessment (February 2007)

It is also essential that the LDF reflects the objectives of other strategies and programmes. As DPDs develop many other relevant policies and procedures will be taken into account when arriving at final policy decisions.

The table over the page contains details of strategies and programmes that have been produced, both internally and externally. The contents of these documents where appropriate will inform the preparation and contents of future Local Development Documents. This is not an exhaustive list as over time other strategies and programmes will be produced or existing ones reviewed and changed that could influence the production of the Bromsgrove LDF.

Table 1 – Links to other Strategies and Programmes *Table to be updated before submission to GOWM*

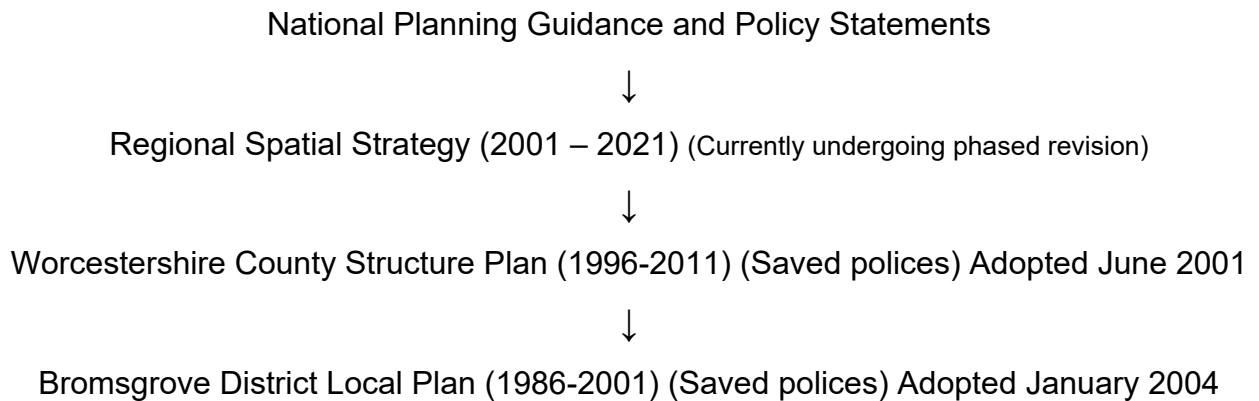
Title	Date	Responsible Body (BDC = Bromsgrove District Council) (WCC = Worcestershire County Council)
Community Strategy 2003 – 2013 (currently being reviewed planning officers actively involved)	2004	BDC & partners
Draft Local Air Quality Management Action Plan	2004	BDC & Casella Stanger Environmental Consultancy
Best Value Performance Plan	2004	BDC
A Community Strategy for Worcestershire 2003-2013	2003	WCC
Sports Pitch Strategy	2002	BDC, WCC & PMP Consultancy
Housing Needs Survey	2004	Fordham Research & BDC
Countryside & Access Recreation Strategy	2004	WCC in partnership & BDC
Bromsgrove District Biodiversity Action Plan	2000	Worcestershire Wildlife Trust
Biodiversity Action Plan for Worcestershire	1999	Worcestershire Biodiversity Partnership
Local Transport Plan 2006-2011	2006	WCC
Community Safety Strategy 2002-2005	2002	BDC, WCC, West Mercia plus partners
Local Agenda 21 Strategy	2001	BDC
Contaminated Land Strategy	2001	BDC
Tourism Strategy 2002-2005	2002	WCC in partnership with other LAs including BDC
Local Delivery Plan 2003-2006	2003	Redditch & Bromsgrove Primary Care Trust
Bromsgrove Town Centre Study Retail Study	2004	CBRE/Urban Practitioners
Cultural Strategy 2002-2007	2002	WCC in partnership with other LAs including BDC
Planning and environment Services	2007	BDC

Business Plan 2007 - 2008		
West Midlands Economic Strategy Action Plan Update	2004	Advantage West Midlands
Arts Strategy 2003-2008	2004	Artservice



5. Existing Policy Base

The existing planning chain of conformity for the District is as follows:



Local Plan Policies

All policies contained in the Bromsgrove District Local Plan and Worcestershire Structure Plan were saved for a period of three years from commencement of the Planning and Compulsory Purchase Act (saved to 28th September 2007).

A considerable number of policies have also needed to be saved post 2007 as the Local Authority has not had the time or the resources to prepare a complete suite of new policies. This is only the case where an existing policy conforms with National or Regional Guidance. A complete list of all existing saved Local Plan policies is contained in Appendix 2.

Supplementary Planning Guidance

The Local Authority has over the years prepared a number of Supplementary Planning Guidance notes (SPG). As it is not possible to transfer SPG automatically to SPD then the Council are proposing to save a number of SPGs where they are linked to adopted saved Development Plan policies and have been through a process of preparation similar to that required for SPD. The table over the page lists all current SPGs. These SPGs will be a 'material consideration' under the new planning system.

Table 2 – List of status of Supplementary Planning Guidance

Title	Drafted	Adopted	Existing Policy Link	Status	Comments
SPG1 Residential Design Guide	1995	Jan 04	S7, S8, S9, S10, S11,S12	Saved	
SPG2 Shop Fronts and Advertisements	1995	Jan 04	S24, S25 and S26	Saved	
SPG3 Car Parking Standards	1994	Jan 04	N/A	Deleted	New Standards in Local Plan
SPG4 Conversion of Rural Buildings	1994	Jan 04	C27	Saved	
SPG5 Agricultural Building Design Guide	1994	Jan 04	C22 & C30A	Saved	
SPG6 Agricultural Buildings and Occupancy Conditions	1995	Jan 04	C21 & C24	Saved	
SPG7 Extensions to Dwellings in the Green Belt	2001	Jan 04	S11	Saved	
SPG8 Alvechurch Village Design Statement	2001	Jan 04	Para 13 of PPS 7 & Annex C of PPS 1	Saved	
SPG9 Lickey and Blackwell Village Design Statement	2002	Jan 04	See Para 13 of PPS 7 & Annex C of PPS 1	Saved	
SPG10 Managing Housing Supply	2003	Jul 03	D2 & D4 of Structure Plan - Deleted	Deleted	Whilst SPG10 is still a material consideration more up to date guidance is contained in guidance in PPS and RSS
SPG11 Outdoor Play Space	2004	Jul 04	RAT 5 & Rat 6	Saved	
Planning Obligations for Education Facilities (County Council SPG)	2002	Apr 03	Policy IMP1 of Structure Plan	Saved	

Explanation of Status

Saved = Linked to a saved policy.

Deleted = Deleted on commencement of the Act, or upon three years since the commencement of the Act

6. Proposed Development Plan Documents

This Section provides an overview of development plan documents the Council are proposing to begin work on before September 2007.

- **Core Strategy**

This document will set out the long-term spatial vision and the strategic policies and proposals to deliver that vision. It is intended to cover the 20 year period from adoption in 2010. It will not merely repeat national and regional guidance but instead provide a spatial strategy specific to the needs of Bromsgrove. It will contain a set of primary policies for delivering the core strategy and set the broad locations for development through the production of a key diagram. Once adopted, all other development plan documents will have to be in conformity with it.

- **Proposals Map**

The proposals map will illustrate on an Ordnance Survey base map all the policies and proposals contained in development plan documents and saved policies. It will be revised as new development plan documents are prepared and adopted. It will show areas of protection, including Green Belt boundaries and Conservation Areas, and site specific policies and proposals.

Separate inset maps will also be produced showing proposals for parts of the authority's area. It is intended that the maps will be produced in a A3 loose leaf format for ease of use and to allow easy updating. An overview map of the whole District would also be produced.

- **Longbridge Area Action Plan**

This document will provide a comprehensive land use strategy for the Longbridge area. With the closure in early 2005 of the Rover MG car manufacturing plant in Longbridge a significant amount of land has become vacant in the Bromsgrove District. This Area Action Plan will guide not just redevelopment of this land but also the wider Longbridge area and will be produced in conjunction with Birmingham City Council.

- **Town Centre Area Action Plan**

This document will provide a comprehensive regeneration strategy for the Town Centre area. Over the years various attempts have been made to redevelop town centre sites, the Town Centre AAP will set out a strategy to guide the regeneration of the whole of the Town centre and beyond .

7. Proposed Supplementary Planning Documents

This Section provides an overview of supplementary planning documents the Council are proposing to adopt. While these SPDs will not have the status of development plan documents, they will be subject to a statutory adoption process and require a sustainability appraisal. They will provide supplementary policies and guidance on adopted development plan policies.

- **Affordable Housing**

This SPD will provide detailed guidance on the provision and promotion of new affordable housing development in the District.

8. Other Statutory Documents

This section contains information on other statutory documents that the Council are required to produce as part of the LDF.

- **Statement of Community Involvement (SCI)**

This is a key component of the Local Development Framework. It states how the local authority will involve the community in the preparation of local development documents and in development control decisions. This procedural document has been prepared early on in the process and enables the community to know when and how it can get involved.

- **Annual Monitoring Report (AMR)**

This report will be produced annually with the first report to be produced in December 2005. The two key aims of this report will be to assess;

- i) the implementation of the local development scheme; and
- ii) the extent to which the aims of saved policies and those contained in local development documents are being achieved.

- **Strategic Environmental Assessment (SEA) and Environmental Assessment (SA) Report**

Local Planning authorities must comply with European Directive 2001/42/EC which requires formal strategic environmental assessment of certain plans and programmes which are likely to have significant effects on the environment. The SEA and SA will play an important part in ensuring that local development documents produced by the Council reflect sustainability objectives.

An integrated SEA and SA will be produced alongside the production of local development documents. An environmental report detailing the assessment of policies and options will be published and be used to justify policy decisions. The results of the SEA and SA study will help guide the local authority towards a sustainable policy framework.

9. Documents to be produced after 2010

This section provides general information on documents the Council will begin work on after April 2010.

- **Development Plan Documents**

Longer term the following topic areas have been identified by the Council as possible future development plan documents. It is anticipated that work on one or more of these documents would be started post December 2010.

- Generic Development Control Policies
- Housing Allocations
- Economic and Employment Growth
- Historic Conservation
- Green Belt boundaries
- Village Envelope boundaries
- Open Space

- **Supplementary Planning Documents**

The Council are intending to produce a number of SPDs after December 2010. The Council through the production of new SPDs will;

- Replace and update guidance contained in existing SPGs
- Produce development briefs for large sites from the allocations DPD

10. Timetable

The table over the page and the chart on page 18 indicate a timetable for the production of the Local Development Framework documents by April 2010. Further details on each document to be produced are contained in Appendix 1.

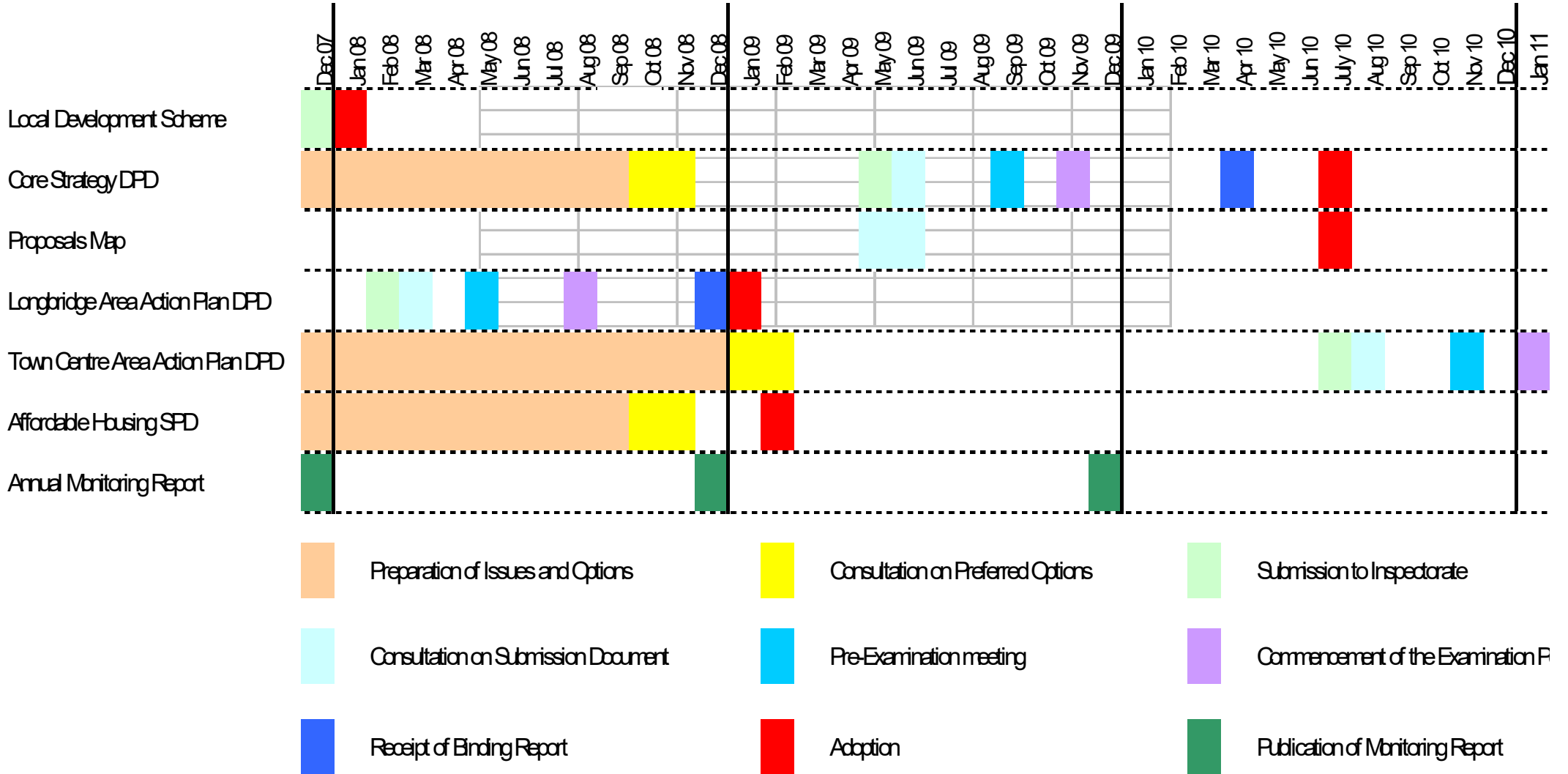
The table and chart indicate the key dates in the process. Following the publication of the Preferred Options and Submission Documents there will be a statutory 6 week consultation process. The Examination date is subject to consultation with the Planning Inspectorate. The timetable will be reviewed annually.

Table 2 – Key milestones in the production of local development documents

Document	Begin preparation of issues & options	Consultation on Preferred Options	Date of Submission to Inspectorate	Consultation on Submission document (or Draft SPD)	Estimated date for pre-examination meeting	Estimated date for Commencement of Examination	Estimated date for receipt of Binding Report	Adoption Date
Local Development Scheme	November 07	N/A	December 07	N/A	N/A	N/A	N/A	January 08
Statement of Community Involvement	October 04	February 05 / March 05	14 th July 05	July / August 05	Oct 05	Dec 05	January 06	Adopted 7 th Sept 07
Core Strategy	January 05	Oct / Nov 08	May 09	May 09	September 09	November 09	April 2010	July 2010
Proposals Map	N/A	N/A	N/A	May 09	N/A	N/A	N/A	July 2010
Longbridge AAP	October 05	Feb / March 07	Feb / March 08	Feb / March 08	May 08	Aug 08	Dec 08	Jan 09
Town Centre AAP*	June 07	Jan / Feb 09	July 2010	July 2010	November 2010	Jan 2011	May 2011	June 2011
Affordable housing SPD	January 08	Oct / Nov 08	N/A	N/A	N/A	N/A	N/A	February 2009

**Town Centre AAP will be progressed to a final DPD although submission and examination will be put on hold until the Core Strategy is adopted.*

Figure 2 – Key Milestones in the production of Local Development Documents



11. Management of the Programme

While some components of the programme may be outsourced due to the need for external specialist input or/and internal resources issues the overall management of the process and delivery of the Framework will be in-house.

Local Development Framework Working Group

The Local Development Framework requires rapid progress in order to ensure that the LDS timetable is achieved. As part of this process officers will need to have a regular dialogue with members on both strategic and local policy issues. As such a 'working party' of members has been appointed.

The Working Group is representative of both the political composition of the Council and in geographic coverage. It will be used for informal discussion sessions and, when necessary, more formal endorsement of proposals prior to undertaking further stages of the policy process. The objectives of the Working Group are to increase early Member involvement in the process so resulting in fewer hold-ups later on in the process and to ensure that adequate consideration is given to relevant matters of planning policy.

Internal Resource Implications

The Strategic Planning section will have responsibility for the production of all the Local Development Documents. It is anticipated that the specialist planning consultants will be used on certain aspects of developing the evidence base. A team of consultants has also been engaged to prepare the Town Centre AAP in order that the Strategic planning section can focus resources on the Core strategy and SPDs

External Resource Implications

It is difficult to predict the impact of external bodies on the production of the Bromsgrove LDF. The timetable contains assumptions regarding possible Inquiry and adoption dates. The Planning Inspectorate have been consulted regarding the realism of these dates. These will be modified as the Inspectorate gains a more complete national perspective of likely workloads. The early preparation of the Statement of Community Involvement has helped establish how community and

stakeholder involvement will be integrated into the process to ensure that key players can positively engage in the plan work at the most appropriate points.

12. Risk Assessment

There will always be a level of uncertainty associated with a document such as the Local Development Scheme. It is legitimate to consider how reasonable and achievable are the targets set out above and what issues may affect the overall deliverability of the LDS.

In order to address this issue the Council have carried out a risk assessment which identifies potential risks and suggests mitigating action.

Risk identified	Issue	Degree of Risk	Mitigation
Staff resources	Over recent years the Planning Policy section has experienced an increased turnover of staff and difficulty in recruiting experienced staff. Whilst this situation has improved, the section is still currently understaffed. Consequently targets identified in previous versions of the Local Development Scheme have slipped.	Medium	There are National difficulties in recruiting experienced planning staff. The filling of vacant posts continues. It may be necessary in certain circumstances to explore other avenues to deliver documents for example, by employing consultants. Targets to be revised to represent more realistic timescales.
Competing work priorities	The Planning Policy section is involved in a wide range of work for example support and advice to Development Control and involvement with work priorities of other departments.	Medium	The high priority for LDF work is increasingly being acknowledged. At certain times other work may have to take a lower priority. By setting realistic targets it is anticipated that some flexibility can be built into the work programme.
Financial resources	The ability to deliver the LDS is dependent on sufficient funding for evidence gathering, plan production, consultation,	Medium/low	Identified demands on financial reserves can currently be met through Council budgets, constant re-

	funding for the examination including the Planning Inspector, Programme Officer and printing costs. Unexpected requirements for evidence may result from emerging government guidance.		evaluation of financial requirements will have to be factored into the budget setting process
Other guidance	Regional Guidance is currently being reviewed and timescales do not fit comfortably, for example, the environment section of the RSS is programmed for launch in the Spring. Unexpected requirements impacting on the evidence base may result from emerging government guidance.	Medium/high	These will have to be taken into account at the next appropriate stage in preparation or review.
Joint working	The LDF is being prepared within the context of the Community Strategy. Any slippage in its production may have implications on the targets set out in the LDS.	Medium	Close liaison between relevant Officers and Stakeholders via LSP. Application of project management principles. Opportunities for joint working to inform the evidence base will be encouraged for example, Joint SA working with Worcestershire Authorities, joint working with LPA's based on Housing Market Assessment Areas.
Capacity of outside agencies	Due to the relatively recent release of PPS25 requiring SFRA's and the likelihood that most LA's will commission consultants to carry out this technical appraisal, this may put pressure on a relatively small no. of qualified consultants able to carry out this type of work, with consequent impact on timescales	High	An early approach will be made to appropriate organisations to ascertain likely availability etc. Where possible either joint or tiered SFRA's will be pursued. The capacity of the Planning Inspectorate to deal with work pressures arising from a number of LPA's may

	The capacity of the Planning Inspectorate to deal with submissions by a number of LPA's may impact on timetable and deliverability of LDF's		impact on the timetable and deliverability of the LDS. The Strategic Service Level agreement will assist in minimising risk by securing time for inquiries against an agreed timetable in the LDS
Scale and nature of consultation responses	If representations are not handled efficiently this could negatively impact on tests of soundness.	Low	Ensure consultation is in accordance with SCI. Investigate use of appropriate tailored and compatible software to manage community engagement process.
Political Priorities	Changes in Political administration brings the potential for changes in priorities and direction	Low/medium	Regular contact with Members particularly via the LDF working Group will minimise the risk involved in this process.
Soundness	The Planning Inspector may conclude that the DPD is unsound	Medium	The District Council will seek to ensure all DPD's are sound and founded on a robust evidence base and well audited stakeholder and community engagement systems in order to minimise the risk of legal challenge. The District Council will work closely with GOWM at relevant stages to minimise such risks and will closely examine emerging guidance.

12. Monitoring and Review

Review and monitoring are key aspects of the Government's 'Plan, monitor and manage' approach to the planning system. The Council will publish an Annual Monitoring Report (AMR). This report will assess:

- i. the implementation of the local development scheme
- ii. the extent to which policies in local development documents are being achieved.

The AMR will review actual plan progress against the targets and milestones for local development document preparation set out in this scheme. If the Council is falling behind the schedule or has failed to meet a target the AMR will explain why this has happened and the action to be taken. If required then this scheme will be updated and re-published at the same time as the publication of the AMR.

Core Strategy DPD

Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>Will set out the vision, spatial strategy and core policies for the spatial development of the District.</p> <p>Development Plan Document.</p> <p>Conforms with Regional Spatial Strategy.</p> <p>District Wide</p>
Timetable	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on Preferred Options • Submission to Inspectorate • Consultation on Submission Document • Pre-examination meeting • Commencement of Examination Period • Receipt of Binding Report • Adoption date 	<p>January 2005 September 2007</p> <p>October / November 2008</p> <p>May 2009</p> <p>May 2009</p> <p>September 2009</p> <p>November 2009</p> <p>April 2010</p> <p>July 2010</p>
Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD • Approach to involving 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal resources although some more specialist help will be required for some of the technical baseline evidence.</p> <p>Outlined in Statement of Community Involvement</p>

	stakeholders	
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The ability of the District Council to meet the timetable for the production of the core Strategy as set out above is dependant on the current review of the RSS, should the review determine the allocation for Redditch related growth be decided at a local level then a joint core strategy would have to be prepared.

Proposals Map DPD		
Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>Maps illustrating policies, proposals and designations contained in the Development Plan documents.</p> <p>Development Plan Document.</p> <p>Conforms with Core Strategy.</p> <p>District Wide</p>
Timetable	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on Preferred Options • Consultation on Submission Document • Commencement of Examination Period • Receipt of Binding Report • Adoption date 	<p>N/A</p> <p>N/A</p> <p>May 2009</p> <p>N/A</p> <p>N/A</p> <p>July 2010</p>
Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD • Approach to involving stakeholders 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal preparation and external printers.</p> <p>Outlined in Statement of Community Involvement.</p>

Longbridge Area Action Plan DPD

<p>Document Details</p>	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>This document will provide a comprehensive land use strategy for the Longbridge area</p> <p>Development Plan Document.</p> <p>Conforms initially with RSS and subsequently emerging Core Strategy.</p> <p>Former Rover site at Longbridge.</p>
<p>Timetable *</p>	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on Preferred Options • Submission to Inspectorate • Consultation on Submission Document • Pre-examination meeting • Commencement of Examination Period • Receipt of Binding Report • Adoption date 	<p>October 2005 to July 2006</p> <p>February / March 2007</p> <p>February / March 2008</p> <p>February / March 2008</p> <p>May 2008</p> <p>August 2008</p> <p>December 2008</p> <p>January 2009</p>
<p>Production</p>	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD 	<p>Strategic Planning Section / Birmingham City Council See Section 11</p> <p>Internal officer resources, although much of the baseline evidence gathering has been done using external consultants jointly</p>

	<ul style="list-style-type: none"> • Approach to involving stakeholders 	<p>commissioned by the two local authorities and the landowners</p> <p>Outlined in Statement of Community Involvement</p>
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* The timetable for the production of this document is dependant on a variety of influences many of which are outside of the control of the District Council. We will endeavour to keep to the published timetable although the numbers of people involved and the amount of responses received at the consultation phases may mean that slippage occurs with the timetable outlined above.

Town Centre Area Action Plan DPD		
Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>This document will provide a comprehensive land use strategy for Bromsgrove Town Centre</p> <p>Development Plan Document.</p> <p>Conforms with Core Strategy.</p> <p>Bromsgrove Town Centre</p>
Timetable	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on Preferred Options • Submission to Inspectorate • Consultation on Submission Document • Pre-examination meeting • Commencement of Examination Period • Receipt of Binding Report • Adoption date 	<p>January 2008</p> <p>January / February 2009</p> <p>July 2010</p> <p>July 2010</p> <p>November 2010</p> <p>Jan 2011</p> <p>May 2011</p> <p>June 2011</p>

Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD • Approach to involving stakeholders 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal officer time although it is envisaged much of the work is carried out by consultants working in conjunction with the key stakeholders</p> <p>Outlined in Statement of Community Involvement</p>
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Affordable Housing SPD		
Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>This document will provide additional guidance on affordable housing planning policies</p> <p>Supplementary Planning Document.</p> <p>Conforms with existing BDLP polices and emerging Core Strategy.</p> <p>Whole of the Disrict</p>
Timetable	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on SPD • Adoption date 	<p>January 2008</p> <p>October / November 2008</p> <p>February 2009</p>
Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce SPD • Approach to involving stakeholders 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal officer time</p> <p>Outlined in Statement of Community Involvement</p>

Statement of Community Involvement

Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>How the Local Authority will involve the community in the preparation, alteration and continuing review of all local development documents and in significant development control decisions</p> <p>Statutory document but not DPD</p> <p>N/A</p> <p>District Wide</p>
Timetable	<ul style="list-style-type: none"> • Preparation of Issues and Options • Consultation on Preferred Options • Submission to Inspectorate • Consultation on Submission Document • Pre-examination meeting • Commencement of Examination Period • Receipt of Binding Report • Adoption date 	<p>October to December 2004</p> <p>February and March 2005</p> <p>July 2005</p> <p>July and August 2005</p> <p>October 2005</p> <p>December 2005</p> <p>January 2006</p> <p>September 2007</p>
Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD • Approach to involving stakeholders 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal resources</p> <p>N/A</p>

Annual Monitoring Report		
Document Details	<ul style="list-style-type: none"> • Role and Content • Status • Position in chain of conformity • Geographic coverage 	<p>The monitoring of the implementation of the LDS and the extent to which policies in local development documents are being achieved.</p> <p>Development Plan Document.</p> <p>Conforms with Core Strategy</p> <p>District Wide</p>
Timetable	Adoption and Publication	Annually each December
Production	<ul style="list-style-type: none"> • Process led by • Management arrangements • Resources required to produce DPD • Approach to involving stakeholders 	<p>Strategic Planning Section</p> <p>See Section 11</p> <p>Internal resources</p> <p>Outlined in Statement of Community Involvement</p>

Appendix 2 – Existing Policies Table

The following tables identify existing policies and their subject area from the Bromsgrove District Local Plan (BDLP) that have been saved until replaced by policies in a Development Plan Document (DPD).

Policy Number	Policy Name
DS1	Green Belt Designation
DS2	Green Belt Development Criteria

Policy Number	Policy Name
DS3	Main Locations for Growth
DS4	Other Locations for Growth
DS5	Village Envelope Settlements
DS8	Areas of Development Restraint
DS9	Protection of Designated Environmental Areas
DS11	Planning Obligations
DS13	Sustainable Development
S3	Windfall Policy
S4	Monitoring of Housing Sites
S6	Special Needs in Housing
S7	New Dwellings Outside the Green Belt
S8	Plot Sub-Division
S9	New Dwellings in the Green Belt
S10	Extensions to Dwellings Outside the Green Belt
S11	Extensions to Dwellings in the Green Belt
S12	Replacement of Dwellings in the Green Belt
S13	Sub-division of Dwellings in the Green Belt
S13A	Changes of Use of Dwellings in the Green Belt
S14	Range of Housing Types and Tenures
S15	Affordable Housing in Urban Areas
S16	Affordable Housing in Green Belt Areas
S17	Caravan/Mobile Home sites
S18	Gypsies
S19	Incompatible Land Uses
S20	Main Shopping Location
S21	Out of Town Shopping
S22	Provision of Local Shopping Facilities in New Residential Areas
S23	Shopfront Enhancement
S24	Retention of Traditional Shopfronts

Policy Number	Policy Name
S24A	Original Features on Shopfronts
S25	New Shopfronts
S26	Shopfront Fascias
S27	Standards of Fascia Design
S27A	Projecting Signs
S27B	Design and Materials in Conservation Areas
S28	New and Enhanced Community Facilities
S29	Access for the Disabled
S31	Development at Educational Establishments
S32	Loss of Private Playing Fields
S33	Mobile Classrooms
S35	Proposed New and Extended Conservation Areas
S35A	Development in Conservation Areas
S36	Design of Development in Conservation Areas
S37	Demolition in Conservation Areas
S38	Protection of Buildings of Merit
S39	Alterations to Listed Buildings
S39A	Demolition of Listed Buildings
S41	Listed Buildings in Shopping Areas
S42	Shopfronts in Conservation Areas
S43	Traffic Calming Schemes
S44	Reinstatement of Features in Conservation Areas
S45	Improvements to Conservation Areas
S46	Areas of Special Advertisement Control
S47	Advertisement Control
S48	Historic Parks and Gardens
C1	Designation of Landscape Protection Areas
C4	Criteria for Assessing Development Proposals
C5	Submission of Landscape Schemes

Policy Number	Policy Name
C6	Sites for Environmental Improvements
C9	Development Affecting SSSI's and NNR's
C10	Development Affecting SWS's and LNR's
C10A	Development Affecting Other Wildlife Sites
C12	Wildlife Corridors
C16	Effect of Infrastructure Development on the Landscape
C17	Retention of Existing Trees
C18	Retention of Existing Woodland
C19	Tree Preservation Orders
C21	New Agricultural Dwellings
C22	New Agricultural Dwellings
C23	Additional Dwelling Units on Farms
C24	Removal of Occupancy Conditions
C27	Re-Use of Existing Rural Buildings
C27A	Removal of Permitted Development Rights
C27B	Residential and Commercial Re-Use of a Rural Building
C27C	Extensions to Converted Rural Buildings
C29	Conversion of Listed Buildings
C30	Twelve Month Limit for Re-Use of Building
C30A	New Agricultural Buildings
C31	Farm Diversification Schemes
C32	Farm Diversification Schemes
C33	Farm Shops
C34	Horticultural Nurseries
C36	Preservation of Archaeological resources
C37	Excavation Around Archaeological Remains
C38	Development Criteria for Archaeological Sites
C39	Site access for Archaeologists

Policy Number	Policy Name
E2	Employment Land for Redditch-Related Needs
E3	Employment Land for Remainder of District
E4	Extension to Existing Commercial Uses
E6	Inappropriate Land Uses in Employment Areas
E7	Development Briefs for Large Sites
E9	Criteria for New Employment Development
E10	Retail or Recreational Uses on Employment Land
E11	Signing on Industrial Estates
TR1	The Road Hierarchy
TR2	Safeguarding of Land for Future Road Proposals
TR3	Development Adjacent to Major Highway Junctions
TR4	Motorway Service Areas
TR5	Railfreight
TR5A	Railfreight
TR6	Traffic Management Schemes
TR8	Off-Street Parking Requirements
TR9	Making Up of Roads to Adoptable Standards
TR10	Car Parking Provision for Disabled Motorists
TR11	Access and Off-Street Parking
TR12	Reduced Car Parking Standards
TR13	Alternative Modes of Transport
TR15	Car Parking at Railway Stations
TR16	Cycle Routes
RAT 1	Outdoor Sport and Recreation in the Green Belt
RAT 2	Outdoor Sport and Recreation in the Green Belt
RAT3	Indoor Sport Development Criteria
RAT4	Retention of Open Space
RAT5	Provision of Open Space
RAT6	Open Space Provision in New Residential Developments

Policy Number	Policy Name
RAT7	Sports Hall Standards
RAT8	Dual Use facilities
RAT9	Development on Allotments
RAT12	Support for Public Rights of Way
RAT13	Stopping-up a Right of Way
RAT16	Equestrian Activities
RAT17	Stabling
RAT19	Safeguarding Commons and Greens
RAT20	Re-use of Mineral Workings for Recreational Activities
RAT21	Golf Courses
RAT22	Tourism Schemes
RAT23	Tourism Schemes
RAT24	New Hotels
RAT25	Extensions to Hotels
RAT26	Conversion of Buildings to Hotels
RAT27	Self Catering Accommodation
RAT28	Farm-based Accommodation
RAT29	Static Holiday Caravans or Chalet Sites
RAT30	Caravan Storage
RAT33	Visitor Facilities
RAT34	Tourist Potential of Canals
RAT35	Coach/Bus Parking Facilities
ES1	Protection of Natural Watercourse Systems
ES2	Restrictions on Development Where Risk of Flooding
ES3	Sewerage Systems
ES4	Groundwater Protection
ES5	Sewerage Treatment Facility Provision
ES6	Use of Soakaways
ES7	Sites Suspected of Contamination

Policy Number	Policy Name
ES8	Development Near Hazardous Installations
ES9	Undergrounding of Supply Cables
ES11	Energy Efficiency in Buildings
ES12	Provision of Recycling Facilities
ES13	Development of Telecommunication Facilities
ES14	Development Near Pollution Sources
ES14A	Noise Sensitive Development
ES16	Reforming of Land
ALVE2	Development Within Alvechurch Shopping Area
ALVE3	Provision of Additional Off-street Parking Near Alvechurch Station
ALVE4	Site for Open Space and Water Recreation
ALVE5	Density Restrictions
ALVE6	Area of Development Restraint: Land to North of Crown Meadow
ALVE7	Area of Development Restraint: Land to North of Rectory Lane
ALVE8	Area of Development Restraint: Land to South of Rectory Lane
BG1	Development within Barnt Green Shopping Area
BG2	Station Approach Development site
BG3	Improvements to Car parking provision
BG4	Retention of character of Area
BEL1	Village Envelope: Belbroughton
BE1	Village Envelope: Beoley
BE2	Site for play area: Holt End
BE3	Area of Development Restraint: Land at Ravensbank Drive
BOUR1	Village Envelope: Bournheath
BROM5	Area of Development Restraint: Barnsley Hall South and Norton Farm
BROM5A	Area of Development Restraint: Land at Perryfields Road East
BROM5B	Area of Development Restraint: Land north off Perryfields Road

Policy Number	Policy Name
BROM5C	Area of Development Restraint: Land adjacent former Wagon Works
BROM5D	Area of Development Restraint: Land at Perryfields Road West
BROM5E	Area of Development Restraint: Land at Church Road Catshill
BROM5F	Area of Development Restraint: Land at Whitford Road
BROM6	Employment Development Sites: Land Between Hanbury Road, Shaw Lane and Westonhall Road, Stoke Prior
BROM9	Re-zoning to Residential Use: Land in Industrial Use off Willow Road.
BROM11	Town Centre Zone
BROM12	Primary and Secondary Shopping Areas
BROM13	Development in Primary Shopping Area
BROM14	Development in Secondary Shopping Area
BROM16	Amalgamation of Shop Units
BROM18	Improvements to Shopping Environment
BROM19	Development of Alleyways and Town Courts
BROM22	Improved Facilities to the Shopping Environment
BROM23	Development in Catshill Shopping Area
BROM24	Development in Aston Fields Shopping Area
BROM28	Play Area and Open Space
BROM30	Avoncroft Museum
BROM32	Strategic Open Space
BUR1	Village envelope: Burcot
CL1	Village Envelope: Clent
CH1	Environmental Improvements at Rednal
FAR1	Village Envelope: Fairfield
FIN1	Village envelope: Fininstall
FIN3	Site for Open Space: Pennamor
FIN4	Site for Play Area: Heydon Road
FR2	Site for Open Space: Holy Trinity Cricket Club
FR3	Site for Play Area: Holly Hill Road

Policy Number	Policy Name
FR4	Area of Development Restraint- Land off Egghill Lane
HAG2	Area of Development Restraint: Kidderminster Road South
HAG2A	Area of Development Restraint: Land at Algoa House
HAG2B	Area of Development Restraint: Land South of Kidderminster Road
HAG3	Development in Hagley shopping area
HAG5	Wildlife Site: Land at Sweetpool, Hagley
HOL1	Village Envelope: Holy Cross
HOP1	Village envelope: Hopwood
ROM1	Village Envelope: Romsley
ROM2	Site for Play Area: Land off Dark Lane
ROW1	Village Envelope: Rowley Green
RUB2	Development in Rubery Shopping Area
<u>RUB4</u>	Residential Development in Rubery Shopping Area
RUB5	Site for Play Area: Land off New Inns Lane
TARD1	Site for Recreation/Leisure Purposes
WYT1	Development in Wythall Shopping Area
WYT2	Wildlife Area: Beaudesert Road
WYT3	Nature Reserve: Sycamore Drive
WYT4	Access to Birmingham, Midland Museum of Transport.
WYT5	Recreation Development at Wythall Park
WYT6	New Sports Pitches: Alcester Road
WYT7	Playing Fields: Walker Heath
WYT8	Site for Recreation Use: Shirley Quarry
WYT9	Site for Open Space: Falstaff Avenue
WYT10	Park and Ride Facilities at Wythall Railway Station
WYT11	Site for New Church: Silvermead School
WYT13	Gypsy Caravan Site
WYT15	Area of Development Restraint: Land off Selsdon Close, Grimes Hill
WYT16	Area of Development Restraint: Land at Bleakhouse Farm

Appendix 3 – Jargon Guide

Local Development Framework (LDF)

The LDF will provide the framework for delivering the planning strategy and policies for Bromsgrove District.

Local Development Documents (LDD)

The LDF is comprised of LDDs. These can be either Development Plan Documents (DPD), Supplementary Planning Documents (SPD) or other statutory documents such as the SCI and AMR.

Development Plan Documents (DPD)

These will contain development plan policies and be subject to independent examination.

Supplementary Planning Documents (SPD)

These will cover many issues and will provide additional guidance for policies in the DPDs. They are not a part of the development plan and they are not subject to independent examination.

Local Development Scheme (LDS)

This document is a 3 year project plan for the production of documents in the LDF.

Annual Monitoring Report (AMR)

A document showing the progress in achieving the programme set out in the LDS and the effectiveness of development plan policies.

Strategic Environmental Assessment (SEA)

The environmental assessment of plans and policies, as required by an EU Directive.

Sustainability Appraisal (SA)

An appraisal of the environmental, social and economic impacts of specific policies and proposals. Work will be undertaken at the same time as the SEA.

Statement of Community Involvement (SCI)

This sets out the standards which the planning authority has to achieve and its proposals in relation to involving the community in plan-making. This is not a DPD but is subject to independent examination.

Appendix 4 – Acronyms

List of Acronyms used in this document:

AAP	Area Action Plan
AMR	Annual Monitoring Report
BDC	Bromsgrove District Council
BDLP	Bromsgrove District Local Plan
DPD	Development Plan Document
LA	Local Authority
LDF	Local Development Framework
LDD	Local Development Document
LDS	Local Development Plan Scheme
LPA	Local Planning Authority
PPS	Planning Policy Statement
PINS	Planning Inspectorate
RPG	Regional Planning Guidance
RSS	Regional Spatial Strategy
SA	Sustainability Appraisal
SCI	Statement of Community Involvement
SEA	Strategic Environmental Assessment
SPG	Supplementary Planning Guidance
SPD	Supplementary Planning Document
WCSP	Worcestershire County Structure Plan

Contact Details

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